

Solar Procurement/ Project Manager

Full-time position
Dubai, UAE

About the Opportunity:

The Solar Procurement/Project Manager is responsible for all aspects of Solar Plant services contracting process, including market research, supplier analysis, selection strategy, final negotiation, and construction and operations turnover. The role will require a significant amount of interaction with internal and external stakeholders including executive level leadership.

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Duties & responsibilities:

- Create, implement, and manage competitive bid processes for all solar project Engineering, Environmental, Development, Design, Construction, Operations and Maintenance services;
- Manage execution of a high volume of contracts, incorporating numerous bidders throughout RFP processes;
- Lead company solar multi-contracting strategy from identification of suppliers in key markets through to creating risk assessment criteria and ultimately executing the strategy;
- Assist with development of contracting strategies and processes for tendering Requests for Proposals (RFPs);
- Manage vendor relationships and interface with suppliers during RFP and negotiation processes;
- Mentor team members on aspects of project management, contracting strategy, and negotiation;
- Serve as liaison between Procurement, Development, Engineering, Project Management, Operations, and Asset Management departments;
- Develop, manage and strategize purchasing plans relating to development, construction, and operation of the company's solar farms;
- Identify and qualify robust supplier database of international and local contractors to support all services for new Solar projects;
- Track global and local solar markets, monitoring technological advances in the industry;
- Maintain responsibility for bid evaluations, commercial and contractual negotiations, and contract approval prior to contract finalization;
- Assist with development of standardized processes and templates for all solar contracting efforts;
- Manage documentation including budgets, schedules, engineering and construction interfaces, project controls, correspondence, and project reporting.

Qualifications & experience:

- Bachelor's degree in a related field;
- 5-7 years of progressively responsible technical, engineering, construction management or solar procurement experience;
- Solar EPC/BoP contracting experience strongly preferred;
- Proven skills in procurement, negotiation, basic accounting, and contract analysis;
- Proficient knowledge in Microsoft Office software, a high proficiency in Excel, PowerPoint and MS Project required.

Personal skills:

- Excellent organizational skills, ability to organize and maintain a fluid administrative process;
- Strong technical, commercial and quantitative analytical skills;
- Strong business acumen and demonstrated project management skills;
- Ability to adapt quickly to all technical and commercial subjects related to solar projects through full development life-cycle and transitions to construction and operations;
- A fast learner and self-disciplined in education and training needs to perform well;
- Strong written and verbal communication, interpersonal, and time-management skills;
- Ability to proactively identify next steps and work productively with limited supervision;
- Strong interest in renewable energy;
- Ability and willingness to travel or work extended hours as required.

Phanes Group is an international solar energy developer, investment and asset manager, strategically headquartered in Dubai with a local footprint in sub-Saharan Africa, through its office in Nigeria, the region's largest economy. Cumulatively, the company's global clean power contribution is in excess of 70 MW, with a further 1.5 GW in the pipeline – including 227.5 MW of grid connected PV solar in Nigeria across three different projects. The first of the three Nigerian projects, in the Sokoto region, is backed by one of the Nigerian government's 14 PPAs. In addition, the group is developing off-grid solar solutions to ensure communities across the region have access to a stable and clean energy supply.